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JEFFERSON COUNTY
WISCONSIN



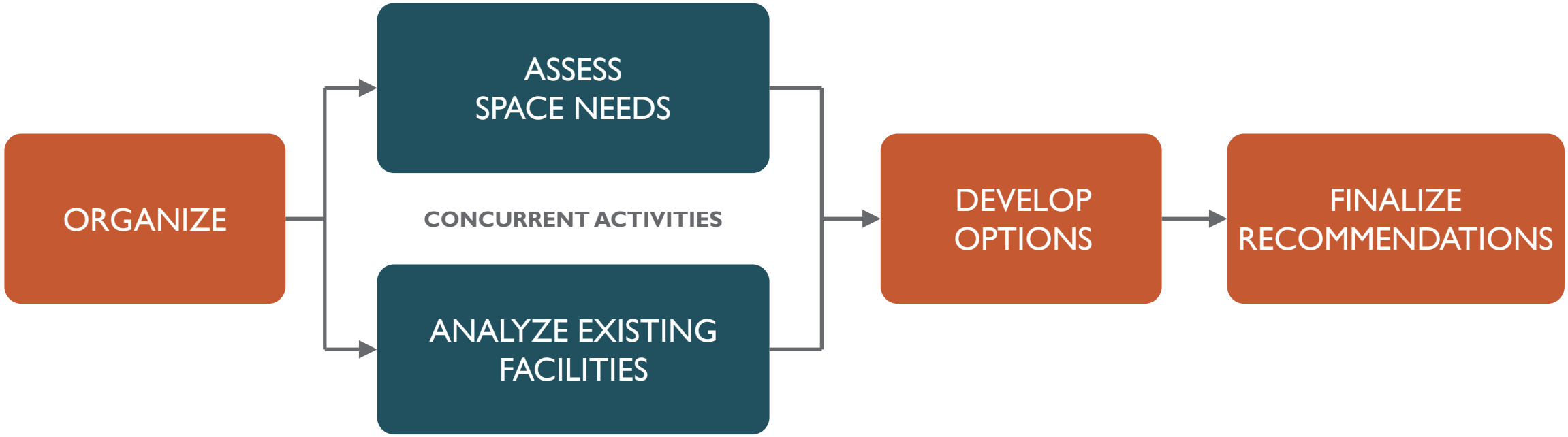
JEFFERSON COUNTY

HUMAN SERVICES / HEALTH DEPARTMENT MASTER PLAN

COMMITTEE UPDATES | NOVEMBER 2026

OBJECTIVES

1. Appropriately size and locate all departments
2. Determine necessary and appropriate building renovations and upgrades to extend their lifecycles
3. Improve security



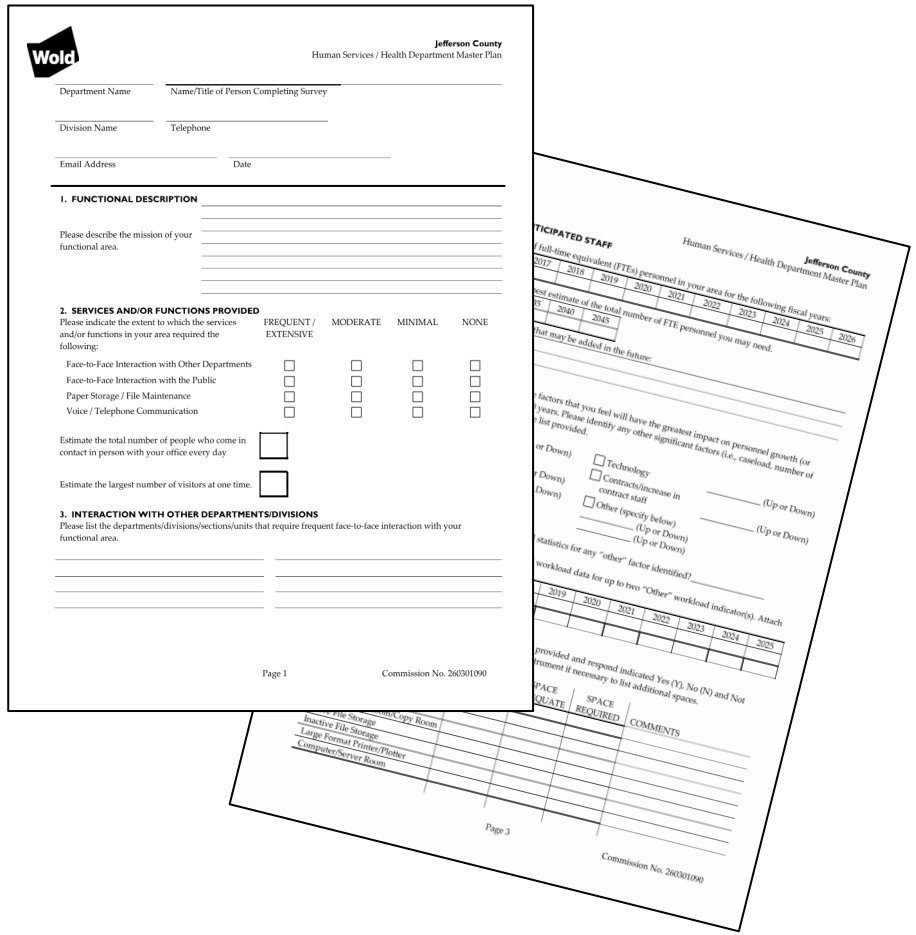
GUIDING PRINCIPLES

1. Clear public and staff separation
2. Few points of public entry, consolidated main reception areas
3. Standardize staff workspaces by role
4. Provide flex spaces for staff use
5. Breakroom(s) shared between departments
6. Provide shared conference rooms of various sizes and locations
7. Provide a large training room as an asset for all
8. Outdoor space for staff
9. Appropriate spaces for clients – designing for children, trauma-informed spaces, easy access for those with mobility impairments
10. Be fiscally responsible in approach to design
11. Upgrade buildings to extend their usable lives

SPACE NEEDS ANALYSIS

DEPARTMENTAL SURVEYS & INTERVIEWS

1. ADRC
2. Behavioral Health
3. Child & Family
4. Compliance
5. Economic Support
6. Facilities
7. Finance
8. Public Health & WIC
9. UW Extension



DEPARTMENTAL INTERVIEWS - GENERAL THEMES

1. Lack of security
    a) Separation of public and staff-only areas
    b) Acoustic privacy concerns
2. Departments physically grouped as much as possible, some splitting due to space configuration
3. Lack of conference rooms and flexible space
4. Lobbies could be consolidated and used more efficiently
5. Lack of proper storage
    a) Health Department emergency response equipment
    b) Lueder Haus temperature-controlled pantry
6. Breakrooms by department vs. shared approach

Space Needs Program

SPACE STANDARDS

Director	100 nsf
Manager	100 nsf
Supervisor	100 nsf
Staff office	100 nsf
Staff workstation	48 nsf
Student intern workstation	36 nsf
Focus rooms	40 nsf
Small conference (4)	120 nsf
Medium conference (8)	250 nsf
Large conference (20)	500 nsf
Training	1,200 nsf
PH Exam	120 nsf

SPACE PROGRAM SUMMARY		Existing Area	Room Area	Quantity	Proposed Area
0.100	HHS Administration	610 usf			770 usf
0.200	Administrative Team	1,069 usf			544 usf
1.100	Intake	1,926 usf			2,069 usf
1.200	Birth to Three	1,352 usf			1,254 usf
1.300	ChiPS	1,657 usf			1,968 usf
1.400	Youth Justice & Prevention	1,749 nsf			1,696 nsf
1.500	Alternative Care/Foster Care	90 usf			207 usf
1.600	Parents Supporting Parents (PSP)	252 usf			274 usf
1.700	Family Teaming	45 usf			67 usf
1.800	Children's Long-Term Support (CLTS)	1,690 usf			2,714 usf
2.100	Crisis	1,353 usf			1,405 usf
2.200	Comprehensive Community Services (CCS)	3,322 usf			4,346 usf
2.300	Behavioral Health Clinic	2,883 usf			4,262 usf
2.400	Community Support Program (CSP)	2,740 usf			3,370 usf
2.500	Lueder Haus	3,514 usf			3,826 usf
2.600	Adult Protective Services (APS)	286 usf			347 usf
3.100	ADRC	2,292 usf			2,458 usf
4.100	Public Health	4,022 usf			4,589 usf
4.200	WIC / Exam Clinic	3,277 usf			2,926 usf
5.100	Compliance	745 usf			1,888 usf
6.100	Finance	1,710 usf			1,677 usf
7.100	Economic Support	6,794 usf			5,877 usf
9.100	UW Extension	2,049 usf			1,793 usf
10.100	Shared Spaces	11,622 usf			13,905 usf
11.100	Other	7,794 usf			7,794 usf
12.100	Partner Programs	3,548 usf			1,149 usf
	Usable Area Subtotal	68,391 usf			73,176 usf
	Usable to Gross Factor	x 1.25			x 1.20
	Total Building Gross Square Footage	85,720 gsf			87,811 gsf

CURRENT SPACE UTILIZATION



ANALYZE EXISTING FACILITIES



Year Constructed: 1980

Year(s) of Additions: 1995

Gross SF: 43,988 GSF

HUMAN SERVICES / HEALTH DEPARTMENT

1. Minor exterior work needed to extend life of building
2. Interior finishes near end of life - to be replaced
3. Casework near end of life – to be replaced
4. Accessibility upgrades required - toilets, showers, service windows, door hardware, and door clearances
5. Boiler, pump, motors, and air handling unit will reach end of life in 10 years
6. Mechanical serviceability upgrades recommended for maintenance
7. Electrical gear other than emergency generator near or at end of life – to be replaced
8. Electrical notification and security system upgrades recommended

ANALYZE EXISTING FACILITIES



Year Constructed: 1999

Year(s) of Additions: NA

Gross SF: 22,956 GSF

WORKFORCE DEVELOPMENT

1. Stormwater management to be improved - site erosion, exterior spalling, damaged sidewalks
2. Interior finishes at end-of-life including water-damaged ceiling tile – to be replaced
3. Minor mechanical modifications recommended
4. Electrical panels are at capacity



Year Constructed: 1996

Year(s) of Additions: NA

Gross SF: 7,626 GSF

LUEDER HAUS

1. Parking lot needs sealcoating
2. Lack of accessible route from parking lot into building
3. Exterior building degradation and damage - to be replaced
4. Interior finishes near end of life - to be replaced
5. Interior accessibility upgrades required – elevator, door hardware, toilet rooms
6. Direct make up air to be provided in toilet rooms
7. Minor mechanical modifications recommended
8. Electrical panels are near end of useful life and near capacity
9. No carbon monoxide detectors in rooms - required by code



Year Constructed: 1938

Year(s) of Additions: NA

Gross SF: 11,367 GSF

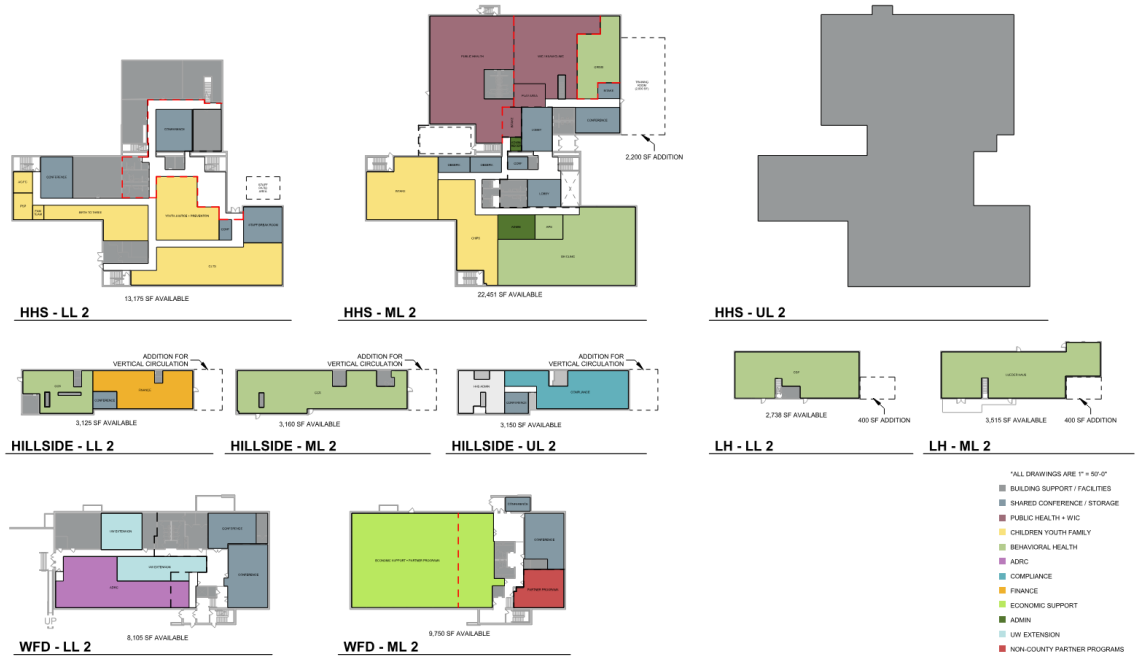
HILLSIDE

1. Building not up to code for accessibility
2. Sitework degrading – unstable retaining wall
3. Exterior building deterioration and damage – to be replaced
4. Interior finishes at end of life - to be replaced
5. Ceiling tile sagging, plaster ceilings cracked
6. Furnaces require ducts to outside air for fresh air supply per code
7. Electrical distribution panel does not meet code required clearances
8. Electrical panels are at end of useful life – recommend replacement
9. Lack of emergency generator

DEVELOP OPTIONS / FINALIZE RECOMMENDATIONS

NEXT STEPS

- Refine conceptual options to “test fit” program vs. preliminary room layouts
- Development project cost budgeting for identified options
- Draft a Master Plan report
- County Board update (December 2026 or January 2027)



County Human Services hosts mental health summit

JAMES KUCKKAN
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FORT ATKINSON — Roughly 85 therapists, social workers, parents and residents gathered at the Fort Atkinson Club Community Center all day Wednesday for a mental health summit focused on topics like internet safety, social media, substance abuse and more.

The event was initially made possible thanks to a Wisconsin Department of Health Services grant written by Jefferson County Human Services Youth and Family Supervisor Jessica Godek.

She said the team at the Prevention Unit, her department within JCHS, had worked since June to plan the summit.

"It's all about education on how technology is impacting our kids," said Godek. "There are a lot of educators here today, therapists, social workers — a lot of people who are just parents. Hopefully, they get some information to use in their own personal or professional lives."

Thanks were given for the Prevention Unit's work on the summit by JCHS Children and Families Division Manager Laura Wagner.

"I want to thank our Prevention Services Unit for their hard work putting this Summit together," said Wagner. "By gathering human services staff and community partners to explore how we can strengthen young people's connections in a digital age, they've given the people who serve children and families valuable tools and a shared understanding."

The day kicked off with a keynote address by Dr. Roxy Etta, a nationally-recognized expert in child development and digital media. Etta has made appearances on programs such as Good Morning America where she shares her expertise in parenting and screen time.

Her address focused mainly on defining the relationship between parents, children and the media both groups interact with daily.

"I am not an anti-screen person," said Etta at one point. "I think that they have a time and a place, especially today...I think media can be a really useful tool for learning and for connection — but I also think that we need to be really curious and we need to be really cautious about screens with young children, teens and tweens alike.

"Screens are everywhere; they're not going away. Right? They are part of our life. It's a part of living, working, raising kids (and) functioning in 2026. We are sometimes ordering our groceries online. We're texting people for communication. We're emailing teachers. We're doing work on our phones sometimes. And navigating the digital world really is hard for most families."

Following Etta's speech, the rest of the day was filled with breakout sessions where attendees could listen to presentations on various topics.

For more information on JCHS services and events, interested persons can visit the county webpage.

School/from A2

"I am proud of the work happening throughout the Lake Mills Area School District and grateful to be part of a community that recognizes the importance of strong schools," said District Administrator Tonya Olson. "Public education is a partnership, and your support makes a difference in the opportunities we can provide for our students."

She said the funds will help the district maintain programs and staff, attract and retain teachers, update transportation, support ongoing maintenance, and fund technology, safety and infrastructure replacements.

WISCONSIN STATE ASSEMBLY ELECTION RESULTS